

BID OPENING: February 26, 2009

BIDS SHALL BE PUBLICLY OPENED AT 11:00 A.M., PREVAILING WASHINGTON, D.C. TIME.

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS CALL TONY HOOKS. AFTER AWARD, REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR WHOSE NAME APPEARS IN THE UPPER PORTION OF THE PURCHASE ORDER. (202) 512-0303. NO COLLECT CALLS.

FACSIMILE BID SPECIFICATIONS

U.S. Government Printing Office (GPO)
Washington, D.C.

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 8-02)).

GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at www.gpo.gov/printforms/pdf/contractdisputes.pdf. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

PRODUCT: Six panel folded form. 4-color process printing required. Satin aqueous coating or overall dull varnish required.

TITLE: Census Operational Timeline – English.

QUANTITY: 312,500 copies.

TRIM SIZE: 25-3/8" x 14", Folded size 8-1/2 x 14".

GOVERNMENT TO FURNISH: CD-ROM generate on a Mac with OSX using InDesign CS3, Illustrator CS3, and Photoshop CS3 in native format.

GPO Form 952 Desktop Publishing – Disk Information

GPO Form 892 proof label.

One reproduction proof, Form 905 with labeling and marking specifications.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

Prior to image processing, the contractor is responsible for checking files contained on the furnished electronic media to insure that such features as bleeds, register marks, and correct file output selection have been provided for, so as to correctly generate films for printing. The contractor must supply necessary trapping. Films must be generated on high resolution image processors.

PROOFS: Two (2) sets of digital color content proofs. At contractor's option, a film-based composite blueline may be submitted. Proofs must be created using the same Raster Image Processor (RIP) that will be used to produce the product. Proofs shall be collated with all elements in proper position (not pasted up), imaged face and back, trimmed and folded to the finished size of the product.

Two (2) sets of digital one-piece composite laminated color proofs on the actual production stock (Kodak Approval, Screen TrueRite, Dupont Thermal Waterproof, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 dpi. At contractor's option, a film-based composite laminated color proof on the actual production stock may be submitted provided direct to plate is used to produce the final product. The make and model number of the proofing system utilized shall be furnished with the proofs.

These proofs must have all elements in press configuration and must indicate margins. Proofs will be used for color match on press and must show dot structure. Inkjet, photographic, and overlay proofs are not acceptable. The proofs must contain color control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars (such as Brunner, GATF, GRETAG, or RIT) must show areas consisting of minimum 3/16" x 3/16" solid color patches; tint patches of 25, 50 and 75%; dot gain scale; and gray balance patches for process color (if applicable). These areas must be repeated consecutively across the sheet.

Viewing Light: Full color transparencies will be viewed using a transparency illuminator with 5000° Kelvin luminaries; full color copy and submitted proofs will be viewed under controlled conditions with 5000° Kelvin overhead luminaries.

Send proofs together with the furnished media (copy, transparencies, electronic files) directly to: Ms. Brenda Barozzi, DRAFTFCB, 100 W 33rd Street, 8th floor, New York, NY 10001. Contractor must call GPO Contract Compliance Section at (202) 512-0520 immediately upon sending/delivering proofs and immediately upon notification that the proofs are available for pickup at the department. Proofs will be withheld not more than 3 workdays from receipt in the department to when they are made available for pickup at the department. **CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".**

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February 1999.

White Matte Coated Cover, basis weight: 80 lbs per 500 sheets, 20 x 26"), equal to JCP Code L50.

PRINTING: Form prints face and back in 4-color process with images consisting of type and line matter color illustrations and some type reversing out.

After printing, apply a clear satin aqueous coating over entire surface or coat (after printing) the entire surface with overall dull varnish or lacquer to prevent scratching and smearing.

Contractor to match the final OK'd proofs or press sheets.

Must be printed on a press capable of printing four colors in a single pass through the press (minimum four printing units).

PRESS SHEET INSPECTION: Final makeready press sheets will be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued September 1991. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

Press sheets must contain control bars for each color of ink on the sheet. Control bars must be placed parallel to the press's ink rollers. The control bars must show areas consisting of 3/16 x 3/16" minimum solid color patches; tint patches of 25, 50, and 75%; dot gain scale (such as, BRUNNER, GATF, GRETAG, or RIT); and gray balance patches for process color (if applicable). These areas must be repeated across the entire press sheet.

MARGINS: Bleeds. Follow furnished electronic media.

BINDING: Score and fold to 8-1/2 x 14" with two parallel wraparound folds, title out. Short panel inside.

PACKING: Pack in shipping containers. Pack suitable per shipping containers.

Each shipping container must not exceed (30 pounds) when fully packed.

Pallets are required.

Quantities will be divided into 13 drop shipments.

Confirm number of cartons and skids to each location prior to shipment with agency contact: Brenda Barozzi at (212) 885-3417.

LABELING AND MARKING (package and/or container label): Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing Attributes -- Level II.
- (b) Finishing Attributes -- Level II.

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	O.K. Press Sheets
P-8. Halftone Match (Single and Double Impression)	O.K. Press Sheets
P-9. Solid and Screen Tint Color Match	O.K. Press Sheets
P-10. Process Color Match	O.K. Press Sheets

Special Instructions: In the event that inspection of press sheets is waived by the Government, the following listed alternate standards (in order of precedence) shall become the Specified Standards:

- P-7. Camera copy, electronic media.
- P-8. Camera copy.
- P-9. Pantone Matching System color.
- P-10. Proofs, Government furnished sample.

QUALITY ASSURANCE RANDOM COPIES: In addition to the Departmental Random Copies (Blue Label), the contractor may be required to submit quality assurance random copies to test for compliance against specifications. The purchase order/specifications will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award. A copy of the purchase order/specifications must be included.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket and Purchase Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION: Ship f.o.b. destination.

Ship furnished material and 25 sample copies to Brenda Barozzi, DRAFTFCB, 100 W 33rd Street, 8th floor, New York, NY 10001.

Ship 23,545 copies to US Census Bureau, Regional Census Center, 4 Copley Place, Suite 301, Boston, MA 02116. Contact Heather Polo (617) 424-4501 or Joe Coelho (617) 424-4550.

Ship 24,320 copies to US Census Bureau, Regional Census Center, 330 W 34th Street, 13th floor, New York, NY 10001-2406. Contact Reva Sears.

Ship 19,249 copies to US Census Bureau, Regional Census Center, 833 Market Street, STE 504, Philadelphia, PA 19103. Contact Phillip Lutz.

Ship 19,743 copies to, Regional US Census Bureau Regional Census Center, 300 River Place Drive, STE 2950, Detroit, MI 48207-4184. Contact Vince Kountz. Delivery personnel will need to use the loading dock on the East side of Building.

Ship 23,670 copies US Census Bureau, Regional Census Center, 500 W Madison Street, STE 1600, Chicago, IL 60661-4555. Contact Felix Burrows, Partnership Coordinator (312) 454-2770. Felix A Burrows@census.gov. Packages should be attention to Stanley D. Moore. Delivery must be made by union truck insurance certificate must be on file with the building. Delivered restricted to 7:30am to 5:00pm 45 minute limit on delivery. If more than 45 minute is needed, truck must pull away and rejoin the end of line. Questions may be referred to Stanley D. Moore (603)288-9300, Marilyn A. Sander (312) 454-2703 or Marcia Hamon (312) 454-2705.

Ship 19,391 copies to US Census Bureau, Regional Census Center, 2001 NE 46th Street, STE LL100, Kansas City, MO 641162051. Contact Jerry Young.

Ship 21,599 copies to US Census Bureau, Regional Census Center, 19820 N Creek Parkway N, STE 100, Bothell, WA 98011-8227. Contact Hector Maldonado.

Ship 26,688 copies to US Census Bureau, Regional Census Center, 3701 Arco Corporate Drive, STE 250, Charlotte, NC 28273-7007. Contact Chris Symonette (704) 936-5280, christopher j.symonette@census.gov. Shawn Peterson (704) 936-5280. Shawn.peterson@census.gov.

Ship 29,918 copies to U S Census Bureau, Regional Census Center, 285 Peachtree Center Avenue, NE, Marquis II Tower, STE 1100, Atlanta, GA 30303. Contact Ed Davis (Work 404-335-1510 & cell 404-324-1401). Edwardr.davis.jr@census.gov. Rafel – (404) 335-1514. Atlanta deliveries should be made between 9 am and 5 pm. Notification must be made in advance of PDS deliveries to Ed Davis or Rafel Toribo Guzman. The only loading dock issue is that we must provide 24 to 48 hours advance notification to reserve the dock. This would mean more precision for when dock deliveries will arrive. The loading dock dimensions are: Height = 13” and Width = 12”, 18”, and 23”. Also, for your information, the building has one freight elevator (62” x 78” x 120”). There one-way streets around the building (Marquis Towers) and there is temporary parking for vendors only. Please let ED know if any additional information is needed.

Ship 29,311 copies to US Census Bureau, Regional Census Center, Stemmons Place, 2777 N. Stemmons Freeway, STE 200, Dallas, TX 75207-2277. Contact Marisela Rosales.

Ship 22,204 copies to US Census Bureau, Regional Census Center, 6950 W Jefferson Avenue, STE 250, Lakewood, CO 80235-2377. Contact David Skeehan (720) 475-3650. david.c.skeehan@census.gov. John Mondragon (720) 533-4126. john.t.mondragon@census.gov. Bob Le (720) 475-3638. fobert.lea@census.gov. Building is one-story. No freight elevator or scissors to lift.

Ship 28,822 copies to US Census Bureau, 9301 Corbin Avenue, STE 1000, Northridge, CA 91324-2406. Contact Mr. Jerry Wong (818) 717-6700. Jerry.b.wong@census.gov.

Ship 24,040 copies to Headquarters, US Census Bureau Customer Liason and Marketing Services Office. Attn: 2010 Census promotional Material HQ Remote Delivery Facility, 4600 Silver Road, Suitland, MD 20746. Attn: Antwaine Merriweather or Gary Queen. Special Notes: Receiving Dept. closes at 4PM daily. Washington, DC.

Ship five sample copies to US Government Printing Office, Attn: Tony Hooks, 27 G Street, NW, Room C-838, Mail Stop CSAPS, Washington, DC 20401.

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

SCHEDULE: Furnished material will be available for pick up at the U.S. Government Printing Office, 27 G St., NW, Washington, D.C. 20401, on February 27, 2009.

The contractor must notify the GPO of the date and time the press sheet inspection can be performed. In order for proper arrangements to be made, notification must be given at least 3 workdays prior to the inspection. Notify the U.S. Government Printing Office, Contract Management Division, Quality Assurance Section (PPSQ), Washington, DC 20401, or telephone area code (202) 512-1162. Telephone calls will only be accepted between the hours of 8:00 am and 2:00 pm, prevailing eastern time. Note: See contract clauses, paragraph 14(e)(1), Inspections and Tests of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)). When supplies are not ready at the time specified by the contractor for inspection, the Contracting Officer may charge to the contractor the additional cost of the inspection.

Ship complete to arrive at destinations on or before March 23, 2009.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Toll Free WATS lines to the GPO are available to successful bidders to report information regarding compliance with schedule requirements under "SCHEDULE". The toll free number is 1-800-424-9470 or 9471 and for calls originating in the Washington, D.C. area, (202) 512-0516 or 0517. Personnel answering these calls will be unable to respond to questions of a technical nature. These calls cannot be transferred to other telephones in GPO.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1,000 copies. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

SUBMIT BIDS TO: U.S. Government Printing Office, Bid Section (PPSB), 36 H Street NW, Room C-161, Washington, D.C. 20404. **FACSIMILE BIDS are permitted. Submit TWO copies of each facsimile bid to FAX No. 202-512-1782, one bid per facsimile.** Refer to Solicitation Provisions in GPO Contract Terms (GPO Publication 310.2), Page 1, Paragraph 6.